

2020 Charge Conference Minutes



The following church/charge held their annual Charge Conference:

Congregation name(s) _____

The meeting was held at (place) _____, on (date) _____.

The Presiding elder or District Superintendent was _____.

Recording Secretary is to initial each item indicating the Charge Conference has approved each item of business.

Items that require a vote to approve:	Recording Secretary initials
Membership Report (Including names read 1st year and 2nd year for removal) <input type="checkbox"/> Year 1 <input type="checkbox"/> Year 2	
Pastor(s)' Compensation Record(s) (All appointed or assigned pastors)	
Lay Servants (attach list if needed) Name _____ <input type="checkbox"/> Initial Yr. Approval <input type="checkbox"/> Renewal Name _____ <input type="checkbox"/> Initial Yr. Approval <input type="checkbox"/> Renewal Name _____ <input type="checkbox"/> Initial Yr. Approval <input type="checkbox"/> Renewal Certified Lay Speakers Name _____ <input type="checkbox"/> Initial Yr. Approval <input type="checkbox"/> Renewal	
Candidates for Ministry - Form 104 Name _____ <input type="checkbox"/> Initial Yr. Approval <input type="checkbox"/> Continuance Name _____ <input type="checkbox"/> Initial Yr. Approval <input type="checkbox"/> Continuance	
Nominations Committee <input type="checkbox"/> Lay Members and Alternates of Annual Conference <input type="checkbox"/> Slate of officers and committee membership (include contact information) <input type="checkbox"/> Attach and note any substitutions or nominations from the floor of the conference	

Required Written Reports:

<input type="checkbox"/> Pastor's Written Report (all appointed/assigned pastors) <input type="checkbox"/> Signed Trustee Report <input type="checkbox"/> Signed Finance Report <input type="checkbox"/> 200,000 More Reasons Report <input type="checkbox"/> Signed Policy on Misconduct of Sexual Nature <input type="checkbox"/> Culture of Call <input type="checkbox"/> Updated Local Church Leadership List (last year's list is provided by the district office for updates) <input type="checkbox"/> Retired Clergy Report(s) (if applicable)	
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Policies to Submit:

<input type="checkbox"/> Safe Sanctuary Policy <input type="checkbox"/> Financial Control Policy <input type="checkbox"/> Accountable Reimbursement Policy (if applicable) <input type="checkbox"/> Accessibility Audit and Plan (if applicable)	
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Additional business items and reports:

Recording Secretary's Signature _____

Recording Secretary's Name (Please Print) _____

Please save this completed form with the congregation's copy of the Charge Conference File.