



**CERTIFIED LAY SERVANT
ANNUAL REPORT TO THE CHARGE CONFERENCE**

- Initial Application
- Request for Renewal

SECTION I: DATA ON THE LAY SERVANT

Name *(please print)* _____

Address _____ City/State/Zip _____

Telephone _____ Email _____

Name of District _____

Name of Church _____

Church Address _____ City/State/Zip _____

Church Telephone _____

SECTION II: STATUS OF THE LAY SERVANT

 For initial application as a Certified Lay Servant

1. What year did you complete your Basic Course? _____
2. What year did you complete your Advanced Course? _____
3. What was the title of your Advanced Course? _____

 For renewal as a Certified Lay Servant

1. What year did you complete your last Advanced Course? _____
2. What was the title of your last Advanced Course? _____

SECTION III: REQUEST OF THE LAY SERVANT

I request the recommendation of my pastor and my church council/charge conference to begin/renew as a Certified Lay Servant for the ensuing year.

Lay Servant signature _____ **Date** _____

SECTION IV: RECOMMENDATION OF THE PASTOR

I recommend concurrence with the request of this person to begin/renew as a Certified Lay Servant for the ensuing year.

Pastor signature _____ **Date** _____

SECTION V: RECOMMENDATION OF THE CHURCH COUNCIL/CHARGE CONFERENCE

The church council/charge conference of _____ *(church/charge)*
recommends the above person begin/renew as a Certified Lay Servant for the ensuing year.

Church Council Chair or District Superintendent signature _____

Date _____



(To be completed by those requesting renewal as a Certified Lay Servant)

Name *(please print)* _____

SECTION VI: MINISTRIES BY THE LAY SERVANT

During the past year, I have participated in ***caring ministries*** by:

- ___ volunteering in a care-giving institution such as a hospital or nursing home; or caring for a shut-in
- ___ providing one-on-one caring
- ___ membership/evangelism visitation
- ___ serving in caring/outreach projects (food pantry, prison ministry, etc)
- ___ other caring activities *(please list)* _____

During the past year, I have participated in ***leading ministries*** by:

- ___ serving as a member of committee, board, commission, council, task force, etc.
- ___ volunteering at a community agency
- ___ leading at my local church
- ___ leading beyond my local church
- ___ leading in my District ___ Conference ___ Jurisdiction ___ General Church level
- ___ other leading activities *(please list)* _____

During the past year I have participated in ***communicating ministries*** by:

- ___ bringing message in _____ worship services
- ___ serving as worship leader in _____ services
- ___ delivering _____ devotional messages
- ___ teaching _____ classes
- ___ sharing my faith story _____ times
- ___ other speaking activities *(please list)* _____

During the past year I have participated in the following additional opportunities for ministry *(attach additional page if needed)*

SECTION VII: PERSONAL AND SPIRITUAL GROWTH BY THE LAY SERVANT

In what activities have you engaged and/or what books have you read or used during the past year to help you develop your devotional life; improve your understanding of the Bible; improve your understanding of The United Methodist Church; and to improve your skills in caring, leading, communicating and speaking?

SECTION VIII: FEEDBACK BY THE LAY SERVANT

1. Do you feel called to be in service in any area of ministry, either in the church or outside the church, in which you are not currently involved? ___ Yes ___ No If yes, please let those areas below.

2. What additional training or support do you need or would suggest to further your ministry?

3. Give any recommendations you have for improving Lay Servant Ministries in your District or Conference.

Note: District directors are encouraged to respond to any comments within this section.