

# Arkansas Annual Conference Of The United Methodist Church

## Retired Minister & Surviving Spouse Expense Form

Pastors who have retired from the Arkansas Conference {North Arkansas, Little Rock or Arkansas Conference} along with conference clergy on incapacity leave, may request a per diem amount of up to \$80 per day of attendance at Annual Conference. Maximum of \$320 per household, if you attend all four days.

Surviving spouses of deceased conference pastors are also eligible for this per diem amount.

The purpose of this per diem is to offer partial assistance toward the cost of travel, housing and food so that you might attend Annual Conference.

Print Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Signature: \_\_\_\_\_

I attended the following days of the Arkansas Annual Conference:

- Sunday
- Monday
- Tuesday
- Wednesday

and respectfully request that I receive the per diem of \$80 per day from the Conference Expense Fund.

Maximum allowed for 4 full days of attendance,  
3 pm Sunday through 2 pm Wednesday,  
is \$320 maximum per household.

PLEASE RETURN TO: Todd Burris, Treasurer during conference, or mail to:

Treasurer • P.O. Box 3611 • Little Rock, AR 72203

Your check will be mailed to you in one week or less.

This Box For Office Use Only:

Approved by Conference Treasurer: \_\_\_\_\_