



**REPORT OF THE LAY SERVANT TO THE CHARGE CONFERENCE**  
Initial Application or Request for Renewal  
Report for year ending \_\_\_\_\_

**( Please Print or Type )**

Name (Mrs. \_\_\_ Ms. \_\_\_ Mr. \_\_\_) \_\_\_\_\_  
Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Telephone (H) \_\_\_\_\_ (Cell) \_\_\_\_\_ (E-mail) \_\_\_\_\_  
Name of District \_\_\_\_\_  
Name of Church \_\_\_\_\_  
Church Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Church / Pastor Telephone \_\_\_\_\_  
Adult \_\_\_\_\_ Youth \_\_\_\_\_ ( 13-16)

**STATUS OF THE LAY SERVANT**

\*To Begin / Renew as a :

Certified Lay Servant \_\_\_\_\_ Lay Speaker \_\_\_\_\_

1. What year did you complete your Basic Course? ( If within last three years ) \_\_\_\_\_
2. What year did you complete your last Advanced Course? ( within last three years ) \_\_\_\_\_
3. What was the title & District of your last Advanced Course? \_\_\_\_\_
4. Which of the following required Lay Servant / Learning & Leading Courses have you completed?( last 3 years )  
Worship \_\_\_ Prayer \_\_\_ Discover Your Spiritual Gifts \_\_\_ Preaching \_\_\_ United Methodist Heritage \_\_\_ United Methodist Polity \_\_\_ (List District / Event taken in) \_\_\_\_\_

**\*This section is for the Role of Lay Speaker only :**

Date of last review for Lay Speaker status \_\_\_\_\_ Approved: Yes No (Upon Application approval , satisfactory completion of the required information and course work, and every three years thereafter , the Lay Speaker (candidate) will be reviewed by the District committee on Lay Servant Ministries and be recommended to the Conference Committee on Lay Servant Ministries for continuation.).

**This Section Must have all information / Signatures complete**

**REQUEST OF THE LAY SERVANT**

Request for recommendation of my Pastor and my Charge Conference to begin / renew as a :

Certified Lay Servant \_\_\_ Lay Speaker \_\_\_ for the year \_\_\_\_\_  
Lay Servant signature : \_\_\_\_\_ Date \_\_\_\_\_

**RECOMMENDATION OF THE PASTOR**

I recommend concurrence with the request of this person to begin /renew as a:

Certified Lay Servant \_\_\_ Lay Speaker \_\_\_ for the year \_\_\_\_\_  
Date \_\_\_\_\_ Pastor \_\_\_\_\_

**RECOMMENDATION OF THE CHARGE CONFERENCE**

The Charge Conference of \_\_\_\_\_ (Church / Charge/ District) recommends the above person begin or renew as a  
Certified Lay Servant \_\_\_ Lay Speaker \_\_\_ for the year \_\_\_\_\_  
Date \_\_\_\_\_ District Superintendent / Circuit Elder \_\_\_\_\_

**MINISTRIES BY THE LAY SERVANT:**

During the past year I have participated in Caring ministries as follows:

\_\_ served as a volunteer in a care-giving institution\_\_ provided one-on-one caring \_\_ at a hospital, nursing home, or to a shut-in\_\_ in membership/evangelism visitation \_\_ served in caring/outreach projects (food pantry, prison ministry, etc) , other caring activities (Please list)

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During the past year I have participated in Leading ministries as follows:

\_\_ served as member of committee, board, commission, council, task force, etc.  
\_\_ volunteer at a community agency \_\_ at my local church \_\_ beyond my local church \_\_ in my District \_\_ Conference \_\_ Jurisdiction\_\_ \_General Church level \_\_other leading activities (Please List)

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During the past year I have participated in Communicating ministries as follows:

\_\_ brought message in \_\_\_\_\_ worship services\_\_ served as worship leader in \_\_\_\_\_ services , delivered \_\_\_\_\_ devotional messages\_\_ taught \_\_\_\_\_ S.S Classes \_\_ , taught Lay Servant Ministries Classes\_\_\_\_\_ Shared my faith story \_\_\_\_\_ other speaking activities (Please list )

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During the past year I have participated in additional opportunities for ministry as follows:

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**PERSONAL AND SPIRITUAL GROWTH BY THE LAY SERVANT**

In what activities have you engaged and /or what books have you read or used during the past year to help you develop your devotional life; improve your understanding of the Bible; improve your understanding of The United Methodist Church; and to improve your skills in caring, leading, communicating and speaking ?

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**FEEDBACK BY THE LAY SERVANT**

Do you feel called to be in service in any area of ministry, either in the church or outside the church, in which you are not currently involved? \_\_ Yes \_\_ No If yes, please list those areas below.

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What additional training or support do you need or would suggest to further your ministry as a Lay Servant?

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Are you currently satisfied with your service opportunities as a Lay Servant ? \_\_\_\_\_  
Give any recommendations you have for improving the Lay Servant Ministries in your District or Conference.

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**Recommendation of the Lay Servant Ministries District Committee**

The \_\_\_\_\_ District Lay Servant Ministries Committee recommends Name \_\_\_\_\_  
begin \_\_\_\_\_ renew \_\_\_\_\_  
as a Certified Lay Servant \_\_ Lay Speaker \_\_ for the year \_\_\_\_\_  
Date \_\_\_\_\_ District Director

NOTICE: After this form is completed and signed by those listed above, the Recording Secretary of the Charge Conference or Pastor is requested to reproduce **TWO copies: (1) Lay Servant (2) Local Church records** The District Superintendent receives the original and will send a copy to District LSM Director . These forms are needed by the Lay Servant for their permanent records.